



Carbon Farm Plan Coordinator

Full-time · Hybrid · New York, New York, US

About New York Fibershed

New York Fibershed is a nonprofit organization dedicated to connecting and strengthening the fiber and textile communities across New York. Our mission is to build a more circular and climate beneficial textile system through educational programming, industry development, and collaborative projects.

Through flagship initiatives like the New York Textile Lab and the Carbon Farm Network, we are advancing a “Soil-to-Soil” model that restores ecosystems and strengthens local economies.

About the Job

New York Fibershed is seeking a Carbon Farm Plan Coordinator to support conservation planning and implementation on farms across New York State, in partnership with the New York Textile Lab and the Carbon Farm Network. This role works directly with producers to develop Carbon Farm Plans, provide on-farm technical assistance, and support implementation and monitoring of climate-smart practices.

This is a two-year full time position with statewide travel required. Anticipated start date is June 2026.

Key responsibilities include the following:

Producer Outreach & Enrollment

- Conduct outreach to farmers and identify eligible participants
- Coordinate with partners to enroll selected producers
- Ensure producers remain eligible and compliant throughout the project
- Support at least 15 producers in enrolling in NRCS conservation practices
- Complete required NRCS documentation, environmental reviews, and verifications

Funding & Resource Support

- Identify and pursue additional grant opportunities to expand the program
- Help producers access funding, cost-share programs, and incentive payments

Technical Assistance

- Conduct on-farm visits to support enrollment, verification, and compliance
- Collect field data and develop at least 4 Carbon Farm Plans (CFPs) per year
- Support producers in implementing Climate-Smart Agriculture (CSA) practices
- Recommend and document incentive payments for practice adoption
- Provide data to support project funding and incentive decisions
- Enroll at least 15 wool producers, representing 1,900 acres and 1,500 head of sheep

Measurement, Monitoring & Verification (MMRV)

- Quantify greenhouse gas (GHG) impacts using tools, such as COMET-Planner & COMET-Farm
- Verify adoption of CSA practices and track outcomes

Reporting & Data Management

- Prepare quarterly reports on project outcomes (acres, practices, GHG impact, productivity)
- Maintain detailed farm and field-level records for USDA reporting, including:
- Farm profiles, production data, and participation details
- Field-level practices, yields, and management systems
- GHG benefits and monitoring methods
- Technical assistance, incentives, and funding received

Outreach & Events

- Support and participate in events (Carbon Farm Tour, Sheep & Wool Festival, GrowNYC Flock)
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Qualifications

Education & Experience

- B.S., B.A., and/or M.S. in environmental planning, natural/applied sciences, or a related field (e.g., soil science, agronomy, ecology, animal science), or equivalent experience
- ~5+ years of experience in natural resources, conservation, or related fields
- ~3+ years of on-farm conservation planning experience (NRCS certification preferred)
- Experience working with farmers, land managers, or agricultural producers

Technical Skills & Knowledge

- Familiarity with conservation planning, regenerative land planning, or NRCS programs
- Experience with GIS, data management, and office tools (Microsoft Office, Google Suite)
- Knowledge of New York State ecosystems, agriculture, or working landscapes is a plus
- Experience with grants, contracts, or funding programs preferred

Core Competencies

- Strong analytical, research, and writing skills
- Ability to communicate technical information to diverse audiences, especially producers
- Highly organized and able to manage multiple projects and deadlines
- Self-directed, with the ability to work both independently and collaboratively
- Strong relationship-building and partnership development skills
- Detail-oriented with strong problem-solving abilities

Additional Requirements

- Willingness to travel statewide and work occasional evenings/weekends
 - Valid driver's license and reliable transportation
 - Experience with project implementation or construction processes
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Benefits

We are offering a competitive yearly salary + paid vacation and reimbursement for work-related expenses, including travel at \$0.70 per mile, materials and supplies, and necessary software and technology tools.

How to Apply

To apply, please submit your motivation letter and resume to cfp@newyorkfibershed.org
Applications are reviewed on a rolling basis and accepted until the position is filled.